

Who is this for?

*For sole proprietors or start-up businesses that need a business address and a professional image to compete with larger competitors, an **OE Meet and Mail Membership** is the place to start. You'll have access to a wide range of office services as well as a great place to stop and get some work done. You'll enjoy reduced costs and a more professional image along with a referral network that can help you grow your business.*



Virtual Office Plan : OE Meet and Mail

Month to Month / \$79

Setup Fee / \$79

OE Meet and Mail Plan Includes:

- ✓ Professional Mailing address, not a PO Box
- ✓ Digital fax with unified messaging
(1 per membership)
- ✓ Access to ALL OE locations
- ✓ Conference rooms starting at \$12/hr
- ✓ Unlimited drop-in time 24/7
(for primary account holder, based on availability)
- ✓ Front desk and reception services
- ✓ Mail, package and delivery handling
- ✓ Copy, fax and print
- ✓ On-site projector and screen
- ✓ Wireless Internet

Sign-Up Bonus:

- ✓ One time grant of five hours conference room time
(to be used in first month of membership)

