

As an Office Evolution client, you will have seamless access to each and every OE business center across the Colorado Front Range.

Upgrades, Options & Add-Ons

	Recurring	One Time
\$150 of Additional Flex Space Use / Month	\$99/Month	\$20 Setup
Full Access Employee	\$30/Month	\$20 Setup
Remote Employee	\$10/Month	\$20 Setup
Special Phone and Voice Mail Programming	\$10/Month	\$20 Setup
Additional Phone Handset (includes Phone, Phone #, Voicemail Box, Wired Internet & Caller ID)	\$69/Month	\$20 Setup
Additional Desk or Workstation	<i>varies</i>	<i>varies</i>
Upgraded or Dedicated Internet Access	\$60/extra Mbps/Month	FREE if completed remotely \$65/hr on-site tech support
Analog Modem for Fax Line	\$30/Month	\$50 Setup
Fixed IP Address	\$30/Month	\$50 Setup
Additional Phone Number, Voice Mail Box, or Mail Box	\$10/Month	\$20 Setup
800 Number	\$25/Month (plus per minute call charges)	\$20 Setup
Digital Fax	\$10/Month	\$20 Setup
Building Directory or 411 Listing	\$5/Month	\$20 Setup
Excess Mail (more than 3 companies per account)	\$20/Month	\$20 Setup

Miscellaneous Services

	As Incurred
B&W Copies/Print/Fax	\$.15/page
Color Copies/Prints	\$.75/page
Postage & Fed Ex	cost + 30%
Long Distance Calls (Domestic)	\$.03/min to \$.06/min
Long Distance Calls (International)	<i>varies</i>
Tech Support	\$65/hour
Notary and Document Witness Services	\$1/min (\$5 minimum)
Mail Forwarding	\$5 + postage
Administrative and Staff Time	\$1/min
Port-On or Port-Off Telephone Number	\$50
Additional or Replacement Access Card or Mailbox Key	\$25